



UDYOG MITRA
Department of Industries, Govt. of Bihar
Indira Bhawan, 2d Floor, RCS Path, Patna- 800001
Email-ndyogmitrabihar @sahoo.co.in, Website -www.udyogmitrabihar.in

Advertisement

Udyog Mitra, part of Department of Industries, Government of Bihar, disseminates relevant information to investors pertaining to investment profiles for different industries and the various clearances required at the business entry stage. Established under the Societies Act 21,1860, it provides secretarial support to the Industries department with respect to Investment Promotion and Investor Facilitation. The broad objective of the assignment is to promote Bihar State as a preferred investment in the country by developing a robust investment promotion strategy, programme and action plan.

For the successful implementation of the Prime Minister's Formalisation of Micro Food Processing Enterprises Scheme (PMFME Scheme), applications are invited by Director, Food Processing, Department of Industries, Government of Bihar, which is the nodal agency to undertake the implementation of the PMFME scheme through Udyog Mitra.

About the scheme – The scheme has been designed to address the challenges faced by micro food processing enterprises and to tap the potential of groups and cooperatives in supporting the upgradation and formalisation of these enterprises.

The objectives of the scheme are to build the capability of micro-enterprises to enable:

- I. Increased access to credit by existing micro food processing entrepreneurs, FPOs, Self Help Groups and Cooperatives;
- II. Integration with an organised supply chain by strengthening branding & marketing;
- III. Support for new and transition of existing food processing micro enterprises into a formal framework;
- IV. Increased access to common services like common processing facility, laboratories, storage, packaging, marketing and incubation services;
- V. Strengthening of institutions, research and training in the food processing sector; and
- VI. Increased access for the enterprises, to professional and technical support.



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Number of positions - 2 (Two)

SN	Name of the Post	No. of Post	Emoluments (In Lakh Rs.)	Education	Experience
1	Manager, Food Technology	1	1.10/ Month	B.Tech/M.Sc in Food Technology/ Food Engineering from a premier National Institute.	Minimum 3 years of experience in providing services to FPI (preferably to Micro & Small Scale Enterprises) for technology upgradation, product development, quality assurance, food safety, etc would be an added advantage.
2	Manager , Enterprise Development	1	1.10/ Month	Degree in Engineering/ Technology from premium Institute and MBA/PGDM with focus on Entrepreneurship development;	A Minimum of 3 years' experience of working in an organisation assisting Micro & small units in establishing and upgradation of units, development of clusters, organising FPOs etc.

General Instructions :

1. The contract period will be for 2 years, extended annually based on performance. The contract may be extended by the Directorate of Food Processing, Department of Industries, Government of Bihar for a maximum of 1 year depending on the performance of the Consultant at the finalised terms and conditions.
2. This will be a consolidated pay. The emoluments will be finalised depending upon the experience.
3. All the proposed posts are full time positions and non-practicing in nature.
4. Maximum age limit will be 35 years for Manager - Food Technology & Manager - Enterprise Development as on 06.04.2023.
5. Non-refundable application fee of Rs.500 (for Manager - Food Technology & Manager - Enterprise Development). Applications will be considered complete only after the payment of application fees.



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6. The application will start 06.04.2023 at 01:00 pm and will be active till 05:00 pm on 20.04.2023. Incomplete applications or applications without the supporting documents or applications received after the last date will be rejected & no communication will be made/entertained in this regard.
7. Candidates can apply on the link <https://foodprocessing.indbih.com> and upload the relevant documents. Only online applications completed fully will be considered.
8. Department of Industries, Government of Bihar, reserves the right to change any selection process schedule. Please visit the Department of Industries, Government of Bihar website regularly for the same. Details of the advertisement can be seen on the website- www.udyogmitrabihar.in, <https://www.naukri.com> and <https://www.devnetjobsindia.org>
9. Department of Industries reserves the right, without any obligation or liability, to accept or reject any or all the applications at any stage of the process, to cancel, or modify the process or to change/ modify/amend any or all provisions of this Document, at any time, without assigning any reason whatsoever
10. Candidates will need to produce proof of the details furnished in their applications as and when required.
11. The Directorate of food processing, Department of Industries, Government of Bihar reserves the right to cancel this recruitment process fully or partially at any stage of the process. Director, Food Processing Department of Industries, Government of Bihar.

Director,
Directorate of Food Processing,
Department of Industries,
Government of Bihar



Annexure-1 : Details of ToR/ Scope of Work Position wise ToRs

A. Position Name – Manager, Food Technology

Essential Skill Sets –

- Excellent communication (oral and written) skills in English and Hindi.
- Robust Knowledge of MS Office (Excel, PowerPoint, Word)
- Virtual Meeting Apps and Time/ Calendar Management

Desired Skill Set/ Experience –

- Excellent technical knowledge.

Roles and Responsibilities –

- I. Provide professional advice and support to State Nodal Agency in all matters relating to food technology, quality, safety, etc;
- II. Maintaining market intelligence data w.r.t. the food technology, quality and safety
- III. Appraisal and monitoring of the FUPs and DPRs
- IV. Be updated with the latest equipment and technologies emerging in the market w.r.t. food technology and their dissemination
- V. Give constant updates on the safety and quality standards to be adopted by the micro-enterprises
- VI. Liaise with FSSAI and identify the need for innovation and updation of the safety standards being adopted by the micro-enterprises

B. Position Name – Manager, Enterprise Development

Essential Skill Sets –

- Excellent communication (oral and written) skills in English and Hindi.
- Robust Knowledge of MS Office (Excel, PowerPoint, Word)
- Virtual Meeting Apps and Time/ Calendar Management

Desired Skill Set/ Experience –

- Excellent technical knowledge of enterprise development

Roles and Responsibilities –

- I. Identifying State Institutes, strengthening their capacity for focusing enterprise development and ensure delivery of services to the intended groups;



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- II. Mentoring the DRPs for training of entrepreneurs, knowledge dissemination, developing FUPs, DPRs;
- III. Regular interactions with Farmer Producer Organizations, Co-operatives and Self Help Groups etc. strengthening supply chain, setting up of common facility centres;
- IV. Facilitating convergence with other Central schemes and availing benefits of State incentives for Micro Food Processing units;
- V. Overall management of fund and facilitating external audit;
- VI. Compiling all financial reporting, use of MIS for Program Finance.